



Republic of the Philippines
Province of Albay
MUNICIPALITY OF MALILIPOT
Office of the Municipal Mayor

EXECUTIVE ORDER NO. 12 S. 2022

**MOBILIZING AN EXECUTIVE-LEGISLATIVE AGENDA TEAM (ELA TEAM) AND
DESIGNATING THE COMPOSITION OF THE ELA TEAM**

WHEREAS, the Local Government Code mandates local government units to prepare a Comprehensive Development Plan that outlines the key aspirations, challenges and concerns facing LGUs and a set of programs, projects and policies towards the sustained socio-economic development.

WHEREAS, the Executive-Legislative Agenda serves as an implementing mechanism for the CDP, and its process ensures that the plan is reflective and supportive of the sentiments of and has generated popular support from the various stakeholder in the LGU.

WHEREAS, the ELA process requires a team that will back up the chief executive in the various preparatory, consultative and technical activities in order to come up with good quality and acceptable outputs.

NOW THEREFORE, I, CENON B. VOLANTE, Municipal Mayor of the Municipality of Malilipot, Province of Albay, by virtue of the powers invested in me by law, do hereby identify and mobilize the ELA Team to wit:

Section 1. COMPOSITION.

The Executive-Legislative Agenda Team (ELA Team) shall be composed of the following:

Chairperson	:	CENON B. VOLANTE, Municipal Mayor
Members	:	
Executive	:	ROMELA E. MONTESINAY, OMA (Economic Sector) SHIERLINA S. GONZAGA, MSWDO (Social Sector) ENGR. JOEL BUENO, OIC MEO (Infrastructure Sector) ENGR. ALVIN MAGDAON, MDRRMO (Environment Sector) ENGR. LIZANDRO BILAN, MPDC (Institution Sector)
Legislative	:	ROLANDO B. VOLANTE, Municipal Vice-Mayor NORBERTO BILAN Jr., SB Secretary HON. JOHANES A. AMPIG, Chair of the Committee on Appropriation ATENOGENES B. REASO, CSO Representative SONIA R. TRESMARIA, CSO Representative
Facilitator	:	MARIA CECILIA V. DEL PUERTO, MLGOO

Section 2. FUNCTIONS AND DUTIES OF THE ELA TEAM.

- a. Review available plans and documents, and gather data required in the development of the ELA;



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- b. Assist the LCE in public hearing and other consultation sessions with the various LGU stakeholders and affected sectors like LGU offices, LDC, Sanggunian and other sectoral organizations.
- c. Assist the LCE and the LDC in drafting and finalizing the ELA to include the 3-year LDIP, current year Executive Budget and AIP;
- d. Assist the LCE in his presentation of the ELA to various stakeholders; and
- e. Do other task required by the Local Chief Executive in order to produce desired outputs.

Section 3. RELATIONSHIP WITH THE LDC AND OTHER UNITS.

The ELA Team shall work closely with the LDC as soon as it is reconstituted. The LDC shall act as the reference group for the ELA Team and shall participate actively, through its representative, in all stages of the ELA process.

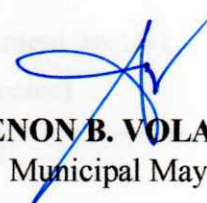
Section 4. SUPPORT REQUIREMENTS.

The team may call upon the assistance of relevant units and/ or LGU personnel, through the respective department/ unit heads, in the implementation of various activities.

Section 5. EFFECTIVITY.

The ELA Team shall exercise their functions and duties effective immediately and until the project closes.

DONE AND EXECUTED this 9th day of August in the Municipality of Malilipot, Albay.


CENON B. VOLANTE
Municipal Mayor